



राष्ट्रीय पशु जैव प्रौद्योगिकी संस्थान National Institute of Animal Biotechnology



An Autonomous Institute of the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India

STORES AND PURCHASE SECTION

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NOTICE INVITING TENDER (TWO BID SYSTEM)

E-PROCUREMENT UNDER CENTRAL PUBLIC PROCUREMENT PORTAL

On behalf of the Director, NIAB - Hyderabad, India, <u>online bids</u> through <u>www.eprocure.gov.in</u> are invited under <u>TWO</u> <u>Bid System</u> from reputed manufacturers or their authorized agents for the supply / installation/ commissioning of the following item(s) / Provide the Service / Work mentioned in Chapter-1 in this tender notice.

KINDLY NOTE THAT ONLY ONLINE BIDS WILL BE CONSIDERED AGAINST THIS TENDER.

MANUAL SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

Website for Online Bid Submission: https://eprocure.gov.in.

E-Tendering Procedure: The procurement shall be carried out through submission of online tenders only. No offer in physical form will be accepted and any such offer if received by NIAB will be rejected. Tender documents can be downloaded from our website www.niab.org.in or website of CPPP www.eprocure.gov.in. The bidders will be required to submit their bids online on the e-Procurement module using website www.eprocure.gov.in. Only.

The bidders can enrol themselves on the website http://eprocure.gov.in using the option "Click here to Enroll". Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site http://eprocure.gov.in under the link "Information about DSC". The web site also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for ready reference.

 $\label{lem:please visit website: - $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{about E -Procurement process.}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$ $\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information $$\frac{\text{http://eprocure.gov.in/eprocure/app}}{\text{http://eprocure.gov.in/eprocure/app}}$$ and click following section for complete information following section for complete information followin$

- Help For Contractors
- Information About DSC
- FAO
- Bidders Manual Kit

<u>The helpdesk numbers for any technical queries related to operation of the Central Public Procurement Portal</u> Please call 24 x 7 - **Toll Free No.** 1800 3070 2232. **Help Desk Number** 0120-4200462, 0120-4001002. **Mobile Numbers**- 8826246593, 7878007972, 7878007973, 7574889871, 7574889874. **E-Mail :-cppp-nic@nic.in.**

Any queries relating to the NIT document and the terms and conditions contained therein should be addressed to the Manager (Store& Purchase) of NIAB on the contact details mention on the top of this page.

CONTENTS OF BIDDING DOCUMENT/NIT

CHAPTER NO	PARTICULAR	
1	NIT/DETAILS OF REQUIRMENTS /EMD/TENDER	
	FEES/IMPORTANT DATES	
2	INFORMATION FOR BIDDERS (PART-1)	
3	INFORMATION FOR BIDDERS (PART-2)	
4	GENERAL CONDITIONS OF CONTRACT	
5	REQUIRED DOCUMENTS/FORMAT WITH BID	
	(TO BE UPLOADED ONLINE)	
	(format to keep ready before online submission of bids ,(Tenderers are required to print this on their company's letter head and sign, stamp ,scan , keep pdf file ready before starting of online tender submission)	
6	SPECIFICATION AND OTHER TERMS OF REQUIREMENTS	

IMPORTANT NOTE: - PLEASE READ CHAPTER 5 CAREFULLY AND KEEP SCANNED FORMAT DOCUMENTS READY BEFORE SUBMISSION OF THE BID.

Main Process flow to help you in submission of tender. -

- > Take DD and scan it in pdf format. Write Tender No, Name of Firm, Contact No on backside of DD. Send the DD to NIAB- Hyderabad Address as per due date.
- Read Chapter No 5 & 6 carefully & Keep required documents ready, scan it in pdf file to be uploaded in Cover

Few of the conditions/ forms in this document may not be applicable for Service/Work requirement as per this tender. Write "NA" in any of the form wherever it is suitable/applicable as per bid submitting firm considering the requirement in tender.

CHAPTER-1

NIT/DETAILS OF REQUIRMENTS /EMD/TENDER FEES/IMPORTANT DATES

S N	Name of item/Work	Qty.	Put this Ref. No. on the top of cover	Bid Type
1	Quad Socket server qty 01 Dual Socket Server qty 02 KVM Display and 42 U Rack (Detailed Specifications in Chapter 6 at the end of document)	As per NIT/Specificat ion	NIAB/SP/2018-19/12	TWO BID ONLINE

TENDER EMD (REFUNDABLE)	Rs 140000 /- Tenders without TENDER PROCESSING FEES / EMD
TENDER PROCESSSING CHARGES	Rs 1500 /- (No exemption to any firm) PROCESSING FEES / EMD (if applicable) will be rejected.
THIS FEES IS NOT EXEMPTED TO ANY FIRM	All the firms want to participate in this tender must submit Rs 1500 as
& NON REFUNDABLE). (This is not tender	processing charges failing which your Bid will be rejected. Only EMD
fees/cost of NIT document as tender is issued free of	exemption is allowed as per chapter 4 -page no 8 of this NIT. For MSE /NSIC
cost, can be downloaded on CPPP / NIAB website	registered firms please read page no 8 of this NIT before claiming exemption
or will be E mailed if asked from NIAB. All the	(if any) for EMD only. Non Compliance/False information will result in
firms want to participate this tender must submit	rejection of Bid / Ban on Firm for future Tenders.(Rs 1500 /- No exemption
this charges failing which your Bid will be rejected	to any firm, mandatory to submit the DD for all the firms)
MODE OF PAYMENT OF EMD/FEES	Demand Draft of any nationalized/commercial bank.
(SCANNED COPY OF TENDER FEE AND EARNEST MONEY IS TO BE UPLOADED ONLINE AT THE TIME OF SUBMISSION OF BID)	Please mention firm name & contact no, tender ref no backside of demand draft and Original DD must be sent to the NIAB HYDERABAD on or before Bid Submission Date & Time as mentioned in Critical Date Sheet.
DD IN FAVOUR OF	National Institute of Animal Biotechnology payable at Hyderabad.
	Manager (Stores & Purchase)
DD TO BE SUBMITTED TO	National Institute of Animal Biotechnology (NIAB),

The original EMD amount and Tender processing fee in the form of Demand Draft towards cost of bid documents/processing shall be submitted to Manager (Store & Purchase), NIAB by hand delivery/courier on or before the due date for submission of bids failing which the bid will be rejected. The reference no. of the Tender and super scribing the word "EMD and Tender Fee" should be specifically mentioned on the top of the envelope. Any catalogue /broacher /technical literature which is difficult to scan, except bid document is also permitted along with EMD. This document will be used only as extra supportive for information purpose and not mandatory for submission.

PRE-BID MEETING

05-10-2018 (at NIAB LGF, S&P Section at 2.30 pm NIAB Address mentioned in Page 1 of this document.

The objective of Pre-Bid Meeting is to provide a platform for clarifying issues and clearing doubts, if any, about the specification and other allied technical / commercial details of the bid document. This is also an opportunity to answer the question the bidding conditions and the bidding process. Bids should be submitted only after the PBM (if any) so as to take care of the changes made in the bidding document. The prospective PBC participants should inform their intention to participate and send written queries at the email **santosh@niab.org.in**, **spm@niab.org.in** sufficient time before PBM date to enable us to keep the response ready. The changes made to the bidding document subsequent to the PBM shall be treated as amendment to this bidding document and the same shall also be hosted on NIAB website.

CRITICAL DATE SHEET (Please strictly adhere to the dates mentioned in this document.		
Tender Published Date	26-09-2018 (As per CPPP portal time)	
Bid Submission Start Date	26-09-2018 (As per CPPP portal time)	
Bid Submission End Date	17-10-2018 (at 14.00 hrs)	
Technical Bid Opening Date	18-10-2018 (at 14.30 hrs)	
Price Bid Opening	To be intimated later stage to technically qualified Bidder.	

The bidders are requested to please note that all future amendments/corrigendum will be published on NIAB website and no separate advertisement will be released for the same. Bidders are therefore requested to regularly visit our website for any such updates.

CHAPTER-2

INFORMATION TO BIDDERS -PART-1

1	Bids shall be submitted online only at CPPP website: https://eprocure.gov.in/eprocure/app.
2	Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid. Please read Chapter -5 carefully and prepare all required form /Technical & Price Bid ready before starting the procedure.
3	The bidders can enroll themselves on the website http://eprocure.gov.in using the option "Click here to Enroll". Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site http://eprocure.gov.in under the link "Information about DSC". The web site also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for ready reference.
4	Please visit website: - http://eprocure.gov.in/eprocure/app and get complete information. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5	The tenderers should have Digital Signature Certificate (DSC) for filling up the Bids. The person signing the tender documents should be authorized for submitting the on line e-tender.
6	Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
7	Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
8	To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or ''Other Important Documents'' area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.
9	Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any future meetings.
10	Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website https://eprocure.gov.in/eprocure/app and NIAB website shall not tamper/modify the tender form including downloaded price bid template, All other format in any manner. In case if the same is found to be tempered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with NIAB
11	Please Make sure all format asked as per CHAPTER - 5 of tender document are properly uploaded online in suitable cover on CPPP Website for E-Procurement http://eprocure.gov.in .

CHAPTER - 3

INFORMATION TO BIDDERS -PART-2

SN	DETAILS
1	BIDDERS ELIGIBLEITY / QUALIFICATION / REQUIREMENTS
	This Invitation for Bids is open to all Original Manufacturers/ their Authorized Dealers/ vendors / suppliers to quote on their behalf for this tender as per Manufacturer's Authorization Form and Indian Agents of Foreign Principals, if any who possess the qualifying requirements as specified in the Tender. Any person signing a Tender shall submit documentary evidence that his signature on the Tender, submitted by him, is legally binding upon himself, his firm. If it is detected that the person so signing the Tender has no authority to do so, the Director, NIAB may, without prejudice to other civil and criminal remedies, not consider the Tender and hold the signatory liable for all costs and damages. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids. The bidder or his agent must have an office in India. That the Bidder will assume total responsibility for the fault-free operation of equipment, application software, if any, and maintenance during the warranty period and provide necessary maintenance services after end of warranty period if required. Bidders who meet the criteria given above are subject to be disqualified, if they have made untrue or false representation in the forms, statements and attachments submitted in poof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc. Other things being equal, preference shall be / may be given to firms who or his principal has supplied and installed similar system at any CSIR/ICAR/ICMR/DAE/DRDO/DST/DBT/other Govt. or autonomous research Labs in India. The Bidder should be a manufacturer or their dealer specifically authorized by the manufacture
2	OPENING OF BIDS
	In case of SINGLE BID system, the bid is required to be submitted in ONE PART. Techno-Commercial & Financial / Price Bid together as one single bid. In case of single bid system Bids will be opened on the date and time given and technical evaluation committee will chose technically suitable and finically L1 bidder. All the process will be done online through E-PROCUREMENT UNDER CENTRAL PUBLIC PROCUREMENT PORTAL (eprocure.gov.in). In case of TWO BID system, the bid is required to be submitted in TWO PARTS. One part is the Technical Unpriced Bid (PART-I) and the
	other part is the Price / Financial Bid (PART-II). In two bid systemIn the first instance, the Technical Bids (PART-I) will be opened. Final selection of the Technical Bids will be based on the Technical Evaluation by the authorities of NIAB. The Price Bid of only those Technical Bid(s) are found technically suitable will be opened subsequently by informing to qualified vendors.
3	LANGUAGE OF BID
	The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the purchaser shall be written in Hindi/English language only.
4	DOCUMENTS COMPRISING THE TECHNICAL BID
	All necessary catalogues/technical literature, data as are considered essential for full and correct evaluation of offers, Please read points given in Chapter-5, for all forms, Declaration by the bidder that the goods are not in the restricted list of the current Indian EXIM Policy, DGS&D Registration certificate, if applicable. Details of Installations of similar equipment in India; Availability of number of trained support personnel, both application & service support. Compliance statement indicating yes/no as per the specifications.
5	BID PRICES
	Please read points given in Chapter No- 2 before preparing Price Bid /Quotation and submit the same along with PRICE SCHEDULE 'A' & PRICE SCHEDULE 'B' after considering all the points.
6	DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS
	The bidder shall furnish, as part of its bid, documents establishing the bidders' eligibility to bid and its qualification to perform the contract if its bid is accepted. That the bidder meets the qualification criteria as per Bid document. In case a bidder not doing business within the purchasers' country, that the bidder is or will be represented by an agent in the country equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period.
7	DOCUMENTS ESTABLISHING GOOD'S ELIGIBILITY AND CONFORMITY TO BIDDING DOCUMENTS

To establish the goods' eligibility, the documentary evidence of the goods and services eligibility shall consist of a statement on the country of origin of the goods and services offered which shall be confirmed by a certificate of origin at the time of shipment. To establish the conformity of the goods and services to the specifications, the documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings and data etc.

8 EARNEST MONEY DEPOSIT (EMD)/TENDER FEES (if any)

The Bidder shall furnish, as part of its bid, Earnest Money Deposit (EMD) / TENDER FEES (if any) specified in the Bid document. This shall be submitted either by the principal or by the Indian agent and in the case of indigenous bidders shall be submitted by the manufacturer or their authorized dealer. The Bid Security is required to protect the Purchaser against the risk of Bidder's conduct, which would warrant the security's forfeiture. The Bid Security shall be in Indian Rupees for offers received for supply within India or freely convertible currency in the case of offers received for supplies from foreign countries. The Bid Security shall be payable promptly upon written demand by the purchaser in case the conditions in the Tender Documents are invoked. The Bid Security should be submitted in its original format. Copies shall not be accepted. The successful Bidder's Bid Security will be discharged upon the Bidder furnishing the performance security. The firms registered with DGS&D & NSIC, if any, are exempted from payment of EMD provided such registration includes the item they are offering which are manufactured by them and not for selling products manufactured by other companies. The bid security may be forfeited. If a Bidder withdraws or amends or impairs or derogates its bid during the period of bid validity specified by the Bidder; or In case of a successful Bidder, if the Bidder fails to furnish order acceptance within 15 days of the order and/or fails to furnish Performance Security within 21 days from the date of contract/ order.

9 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for 180 days after the date of bid opening prescribed by the Purchaser

10 **NEGOTIATIONS**

Negotiations, if any and at all done, shall be held with only the lowest technically Qualified evaluated responsive bidder.

11 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.

12 PURCHASER'S RIGHT TO VARY QUANTITY, ADD SPECIAL TERMS IF REQUIRED AT THE TIME OF AWARD OF

The Purchaser reserves the right at the time of award of Contract to increase or decrease the quantity of goods and services originally specified in the Tender documents without any change in unit price or other terms and conditions. This tender document and all terms and conditions, Purchase order terms / special term if mutually agreed will be form parts of total contract.

13 JOINT VENTURE, CONSORTIUM OR ASSOCIATION

If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfilment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.

14 DISQUALIFICATION OF TENDERS

Tenders are liable for rejection if they are not in line with the terms and conditions of this tender notice. Conditional quotations will be liable for rejection or may not be considered. Incomplete tenders /tenders without EMD will be liable for rejection. Submission of Single Bid as against Two Bid System or Quotes submitted in Email/fax will be rejected. The Bidder should ensure that the prices are mentioned only in the Price Bid and nowhere in the Technical Bids in case of TWO BID SYSTEM.

15 PRELIMINARY EXAMINATION /EVALUATION & COMPARISON OF BIDS

Technically Qualified L1 is main base point for award of contract. The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in have been provided, required sureties have been furnished, and to determine the completeness of each document submitted. The Purchaser will examine the technical bids to determine whether they are complete, whether the documents have been properly signed, and whether the bids are generally in order. The competent committee decision and parameters will be final for qualifying the firms technically. No queries will be entertained for the decision and method for the same. No interim queries will be entertained till final award of contract. The total cost of requirement/item/service to be purchased is main criteria for evaluation irrespective of different standard warranty period offered in any. The purchase of Additional warranty /CMC is at sole discretion of institute and not mandatory for comparison in case of standard warranty period differs. For the bids surviving the technical evaluation which have been found to be responsive the evaluation & comparison shall be made as under: The final landing cost of purchase after all discounts, freight, forwarding, insurance warehouse to warehouse, custom clearing charges, all duties, taxes etc. shall be the basis of evaluation. Imported Vs. Indigenous Offers - The final landing cost (ware house to ware house) of purchase taking into account, freight, forwarding, insurance, taxes etc. CIF/CIP with customs clearance charges, Bank/LC charges, transportation up to NIAB, Hyderabad shall be the basis of evaluation. Conditional tenders/discounts etc. shall not be accepted. Rates quoted without attached conditions (viz. Discounts having linkages to quantity, payment terms etc.) will only be considered for evaluation purpose. Thus conditional discounted rates linked to quantities and prompt/advance payment etc. will be ignored for Comparison. The Purchaser however reserves the right to use the discounted rate/rates considered workable and appropriate for counter offer to the successful tenderers. Arithmetical errors in the financial bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between the price quoted in words and figures, the rate quoted in words will be taken as final and shall be binding on the Bidder. To facilitate evaluation and comparison, the Purchaser will convert all bid prices expressed in the amounts in various currencies in which the bid prices are payable to Indian Rupees at the selling exchange rate established by any bank in India as notified in the Newspaper / Bank Website on the date of Price Bid opening.

The competent authority at its discretion can use the following criteria/method of evaluation to award the contract.

Technical Marking Points (A)					
SN	Point	Description	Marks		
1	Specification	Technical Specification adherence as per bid submitted,			
	of	Quality of Make /Material Quoted as per BID.			
	requirement				
2	Past	Overall company profile Past supply, Quality of past			
	Supply/work	Supply completed, delivery schedule, completed			
	experience	contract, value of contract, Customer feedback, work			
		done for Govt /Autonomous /semi Govt organization etc			
		as assessed by committee constituted by competent			
		authority.			
3	Company	Technical expertise HR ,service support of company,			
	Profile	Project handling skills, professional membership,			
		standards certification, Average/Annual turnover,			
		financial strength & status, bank solvency of firm.etc			
		•			
4	Technical	Technical Presentation to committee about requirement			
	presentation	/features of products/ plan /execution of work / Layout,			
		sample module/demo, plan of work etc as & if required			
		by NIAB			
		Total	100		
		2 5 5 5 5			
		Part A	60 % of Above		

Considering above points, firms are informed to submit all relevant supporting documents which will give them better marks in above technical criteria.

Financial Marking Points (B) The price Bid will be opened. Ranking will be done as L1 ,L2,L3,L4etc on total cost basis & L1 will be the lowest cost of all . Then L1 will be given 100 Marks. L2 = (L1 cost x 100) / L2 cost . and like L3 , L4 marks will be calculated. Part -B 40 % of Above total Marks

<u>Total Marks = Part -A+ Part -B mentioned as above will be calculated.</u> <u>Firm getting highest marks (Part -A+ Part -B) will get contract</u>

The decision of competent authority & concerned committee of NIAB will be final about the process of evaluation and award of contract and no claim whatsoever will be entertained in this regards. Considering above points, firms are informed to submit all relevant supporting documents which will give them better marks in above technical criteria. Please Quote best discounted price. This will be helping the firm in getting this contract.

total Marks

MSE Guidelines for EMD/Tender Fees Exemption

Registration of Micro, Small and Medium Enterprises for two types of Companies:

Manufacturing Entity: -- The enterprises engaged in the manufacture or production of goods pertaining to any industry specified in the first schedule to the industries (Development and regulation) Act, 1951). The Manufacturing Enterprise are defined in terms of investment in Plant & Machinery.

Service Entity :-- The enterprises engaged in providing or rendering of services and are defined in terms of investment in equipment.

No.	• 1	1	Service Industry (Investment in equipment)
1.	Micro	Does not exceed Rs. 25 Lakh	Does not exceed Rs. 10 Lakh
2.	Small		Exceeds Rs. 10 Lakh but does not exceed Rs. 2 Crore
3.	Medium		Exceeds Rs. 2 Crore but does not exceed Rs. 5 Crore

Presently EMD/Tender Fee exemptions and price preference are applicable to only Micro and Small Industries. View above, if you are claiming EMD/Tender Fee exemptions, you should meet above criteria / criteria as revised for Micro and Small Industries.

- 1 You have to submit your supporting documents issued by competent Govt bodies to become eligible for the above exemption.
- 2 Also your certificate (NSIC) / MSE shall cover the items tendered to get EMD/Tender fee exemptions.
- 3 NSIC certificate shall be valid as on due date / extended due date of the tender.
- 4 In case the bid is submitted as an Indian arm of a foreign bidder and the eligibility criteria conditions were met thru foreign company, then the EMD Exemption cannot be claimed under the MSME status of Indian arm / subsidiary.
- 5 UAM number: Udyog Aadhar memorandum (UAM) number issued by MSMS, Copy of Registration Certificate issued by NSIC, With current validity / MSE / MSEs owned by SC/ST entrepreneurs in respect of those who are seeking exemption for payment of Earnest Money Deposit (Bid Security)/fees.

Thus a Bidder who solely on it's own, fulfills each eligibility criteria condition as per the tender terms and conditions and who are having MSE status, can claim EMD exemption/ tender fee but not Rs 1500/-processing charges which is mandatory for all. If all these conditions are not fulfilled or supporting documents are not submitted with the Bid, then all those Bids without Tender fees /EMD will be summarily rejected and no queries will be entertained.

This Tender document is free of cost and no tender fees is applicable. EMD exemption is as rules mentioned herein.

TENDER PROCESSING CHARGES Rs 1500 /- in this NIT is mandatory for all firms and not exempted to any firm.

110	after carefully reading /considering all the points.			
CNI	Point	Description	Point Noted &	
SN	Pollit	Description	complied in Price	
			Bid.	
			Mark √	
1	Price Breakup	The Bidder shall indicate the unit prices, discounts rate / percentage and total bid prices of the goods it proposes to supply. All breaks up of price incl Packing, Transportation, Taxes, incidental expenses must be given up to satisfactory installation in NIAB premise. Vague terms like "packing, forwarding, transportation, taxes etc. extra" without mentioning the specific amount/percentage of these charges will NOT be accepted. Where there is no mention of packing, forwarding, freight, insurance charges, such offers shall be summarily rejected as incomplete / non-responsive.	□ Point Noted for Bid Preparation	
		Prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account.		
2	Quote for Complete item set up / functioning required as per specification.	Item quoted should be complete in all respects; any additional accessories required for instrument to operate /function should also be quoted as part of the instrument and should be supplied along with instrument. It should not be included in optional.	PointNoted for BidPreparation	
3	Optional accessories / PC /UPS /stabilizer	The cost of accessories in optional should be quoted separately. List of all optional accessories with detail specification must be given with List price & discount.	□ Point Noted for Bid Preparation	
4	Bid Currencies	Prices shall be quoted in Indian Rupees or in freely convertible foreign currency preferably in USD (\$), Euro (€), Yen (¥), GBP (£) wherever possible for correct evaluation during comparison.	☐ PointNoted for BidPreparation	
5	For indigenous Items OR goods of foreign origin to be supplied in Indian currency	Ex-factory / Ex-warehouse //Ex-showroom /Off-the shelf Tax (if any) [%age & value] Transportation , loading/ unloading and incidental costs till NIAB site Insurance charges (if any with period cover) Incidental services (including installation & commissioning, and training) at NIAB site	□ Point Noted for Bid Preparation	
6	Taxes, Custom duties etc.	For NIAB Customs Duty under notification No.51/96 dated 23.07.1996. Hence Customs Duty, if any, should be shown separately. Please mention the applicable taxes clearly. We don't issue any 'Form C' or 'Form D'. Custom bonded warehouse price should be quoted in case of imported item quoting INR. Instrument quoted should be complete in all respects. If there is no explicit mention about taxes in your offer, then quoted price will be deemed inclusive of all such taxes and no other charges except those mentioned clearly in the quotation will be paid. The GST Rates / Exemption applicable will be as per GOI, MoF Notification No. 47/2017-Integrated Tax (Rate) dt. 14/11/2017 & GOI - GST Law 2017 as applicable. The Custom duty Rates / Exemption will be as applicable as per Govt. of India Rules as applicable to DSIR Registered institute/Govt. funded research institute. It is certified that National Institute of Animal Biotechnology, is an Autonomous Institute of the Department of Biotechnology, Ministry of Science & Technology, Govt. of India and it is registered with the (DSIR) Department of Scientific & Industrial Research, Government of India vide their Registration No. TUV/RG-CDE(1175)/2015 dated 19th Aug 2015, Valid up to 31.08.2020.	□ Point Noted for Bid Preparation	
7	Bid Validity	The Bid should be valid for at least 180 days.	☐ PointNoted for BidPreparation	

8	8 Comprehensive WARRANTY & The charges for Annual CMC after warranty shall be quoted separately as per price schedule 'B'.		
	AMC	Standard Warranty period is taken as 12 Months unless otherwise specified.	□ Point Noted for Bid
		Please quote for Extra Warranty After completion of standard warranty period.	Preparation
		The purchase of Additional warranty /CMC is at sole discretion of institute.	
		 The cost of Annual Maintenance Contract (AMC) which includes preventive maintenance including testing & calibration as per technical/service/ operational manual and labour, after satisfactory completion of warranty period may be quoted for next 3 (or as specified) years on yearly basis for complete equipment. The cost of CMC may be quoted along with taxes applicable on the date of Tender opening. The taxes to be paid extra, to be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later. Cost of CMC will be added for ranking/evaluation purpose. The uptime warranty will be 98% on 24 (hrs) x 7 (days) x 365 (days) basis. The stipulation in technical specification will supersede above provision. The supplier shall keep sufficient stock of spares required during comprehensive maintenance contract period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and 	
0	To Towns at A	get them custom cleared and pay all necessary duties.	
9	For Imported items	Price can be Quoted in following terms FOB price at sea/airport of Lading Insurance (Warehouse to warehouse basis)	□ Point
		Freight	Noted for Bid
		CIP by Air/Sea at the port of Entry (Hyderabad) If possible DDP value may please be quoted with consideration of Custom Duty amount as % of Net CIP (amount with CDEC as applicable) & Custom Clearance & Handling charges, incidental charges till satisfactory installation up to NIAB.	Preparation
		The purchaser can place the order on FOB/ CIP or DDP basis. Export Packing, Loading Charges, and Inland Freight etc. In the shipper country will have to be paid by the Supplier. The Price for inland transportation, insurance and other local costs incidental to delivery of the goods up to their port of dispatch to be payable by the Supplier. Items as per the Purchase Order duly cleared for export in shipping country would be required to be handed over to our nominated freight forwarder in case of FOB order. The quoted price shall be deemed to include all taxes and duties/fee etc that will have to be paid in the country of origin/export by the bidder. Items are to be Packed, Marked & Labelled as per international norms. Small individual boxes must be palletized for easy handling & movement. State packing/	
		individual boxes must be palletized for easy handling & movement. State packing/ forwarding/ documentation charges etc. (each one) separately, if applicable. CIF/CIP rates for shipping items up to Hyderabad (India) preferably through AIR INDIA should also be mentioned. Even if the order is placed on CIF/CIP basis, bidder will have to only use the services of our nominated freight forwarding agent for the sake of operational convenience at the time of customs clearance at our end. This condition will be mandatory.	
Plea	Please read above points before preparing Price Bid /Quotation and submit your quotation		
<u>after</u>	carefully read	ing /considering all the points.	

	CHAPTER 4		
	GENERAL CONDITIONS OF CONTRACT		
SN	DETAILS		
1	DEFINITIONS		
	In this Contract, procurement through this tender ,the following terms shall be interpreted as indicated: The following words and expressions shall have the meanings hereby assigned to them:		
	"Contract Price" means the price payable to the Supplier as specified in the Purchase Order, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract. "Day" means calendar day. "Completion" means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Purchase Order. "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser as per the Purchase Order. "Related Services" means the services incidental to the supply of the goods, such as transportation, insurance, installation, commissioning, training and initial maintenance and other such obligations of the Supplier as per the Purchase Order. "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Purchase Order. The final destination," where applicable, means the place of delivery as indicated in the Purchase Order. "The Purchaser" is 'The Director, National Institute of Animal Biotechnology (N.I.A.B), Hyderabad, Telangana. "The Purchaser's country is "India".		
2	SUPPLIER'S RESPONSIBILITIES		
	The Supplier shall supply all the Goods and Related Services included in the Scope of Supply and the Delivery and Completion Schedule, as per Purchase Order Terms.		
3	SUB-CONTRACTS		
	The Supplier shall notify the Purchaser in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract. Sub-contract shall be only for bought-out items and sub-assemblies. The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent		
4	CONTRACT PRICE		
	Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Purchase Order shall not vary from the prices quoted by the Supplier in its bid.		
5	COPY RIGHT		
	The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party,		
	including suppliers of materials, the copyright in such materials shall remain vested in such third party		
6	including suppliers of materials, the copyright in such materials shall remain vested in such third party PATENT RIGHTS		
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Purchaser in the Purchase Order/Maximum within 08 weeks.

Delivery of the Goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in the Purchase Order. The details of shipping and / or other documents to be furnished by the supplier are also specified in Purchase Order.

Delivery of the goods should be made as per the Delivery Schedule incorporated in the Purchase Order. The supplier should intimate the shipment details within 72 hours before for custom clearance of the material.

The supplier shall notify the purchaser the full details of the shipment including order/contract number, railway receipt number /AWB etc and date, description of goods, quantity, name of the consignee, invoice etc. The supplier shall e-mail the following documents to the purchaser, with a copy to the Clearing Agent.

- i. 3 copies of the Supplier invoice showing Order/contract number, goods' description, quantity, unit price, total amount;
- ii. Acknowledgement of receipt of goods from the consignee(s) by the transporter;
- iii. Insurance Certificate if applicable;
- iv. Manufacturer's/Supplier's warranty certificate;
- v. Inspection Certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report; a
- vi. Certificate of Origin.
- vii. Two copies of the packing list identifying the contents of each package.
- viii. Airway Bill / Bill of Lading

The above documents should be received by the Purchaser before arrival of the Goods (except where the Goods have been delivered directly to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

Please make appropriate commitments in writing that the instrument model being offered is current and is not likely to be obsolete within the next couple of years and that spare parts will be available for it for at least seven years after the installation. The Installation of the equipment is deemed complete only after all the sub-units of the main equipment such as the computers/printers/UPS/Software etc., is installed and tested as per the specifications in the offer/brochure / purchase order and demonstrated to the satisfaction of the end user.

11 INSURANCE

The Goods supplied under the Contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.

For delivery of goods at the purchaser's premises, the insurance shall be obtained by the Supplier in an amount equal to 110% of the value of the goods from "Warehouse" (final destinations) on "All Risks" basis including war Risks and Strikes. The insurance shall be valid for a period of not less than 3 months after installation and commissioning. However, in case of orders placed on FOB/FCA basis, the purchaser shall arrange insurance.

12 TRANSPORTATION

Where the Supplier is required under the Contract to deliver the Goods on FOB, transport of the Goods, up to and including the point of putting the Goods on board the vessel at the specified port of loading, shall be arranged and paid for by the Supplier. Where the Supplier is required under the Contract to deliver the Goods FCA, transport of the Goods and delivery into the custody of the carrier at the place named by the Purchaser or other agreed point shall be arranged and paid for by the Supplier, and the cost thereof may be included in the Price Schedules. Where the Supplier is required under the Contract to deliver the Goods CIF or CIP, transport of the Goods to the port of destination or such other named place of destination in the Purchaser's country, as shall be specified in the Contract, shall be arranged and paid for by the Supplier, and the cost thereof maybe included in the Price Schedules. In the case of supplies from within India, where the Supplier is required under the Contract to transport the Goods to a specified destination in India, defined as the Final Destination, transport to such destination, including insurance and storage, shall be arranged by the Supplier, and the related costs may be included in the Contract Price.

13 STANDARDS

The Goods supplied and services rendered under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Goods' country of origin and such standards shall be the latest issued by the concerned institution

14 WARRANTY

The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

The Warrantee should be comprehensive and on site. The Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.

The warranty shall remain valid for twelve (12) months from the date of installation of the equipment or as per the Specification whichever is higher. The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects. Upon receipt of such notice, the Supplier shall, within a reasonable period of time expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser. If during the period of warranty any component or spare part is need to be brought from abroad, all associated cost shall be borne by the supplier including the cost of customs duty.

All incidental charges / additional duties incurred for importing warrantee replacements are to be borne by the suppliers. The defective material / goods will not be handed over to the supplier and the same will be re-exported to the place of manufacturer at the cost of the supplier. In case, the manufacturer has the office in India the same may be handed over to them with an undertaking that they will re-export to their manufacturing facility within a reasonable time and submit the proof to that extent.

If having been notified, the Supplier fails to remedy the defect within a reasonable period of time; the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract. 15 TERMS OF PAYMENT Payment Term will be finalized by NIAB Policy and remain mandatory for supplier as issued in Contract /Purchase order. Our rules do not permit any advance payment either direct or through a bank. However, payment of your bill will be made after receipt of the articles in good condition & successful installation by way of DEMAND DRAFT / Foreign Demand Draft (FDD)/ Wire Transfer as per NIAB Order Terms & conditions. For Indigenous items Payment will be made after delivery and installation. All banking charges outside India will be borne by the supplier and inside India charges will be borne by the purchaser. Commercial Invoice produced by Reprographic system or automated computerized system marked as original not acceptable. The following documents shall be required by the Purchaser for payment. Signed commercial invoice in quadruplicate, Certificate of Origin issued by the Beneficiary/ Concerned Chamber of Commerce, Insurance copies/ certificates, Airway Bill / Bill of Lading Copy, Packing list indicating description of goods and quantity package wise in triplicate. 16 **EXTENSION OF TIME** Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified in the contract. If at any time during performance of the Contract, the Supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without penalty, in which case the extension shall be ratified by the parties by amendment of the Contract. Except as provided under the Force Majeure clause, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of penalty pursuant to Penalty Clause unless an extension of time is agreed upon pursuant to above clause without the application of penalty clause. 17 PENALTY CLAUSE Subject to clause on Force Majeure, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Purchase order, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 1 percent of the order value for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10 Percent. Once the maximum is reached, the Purchaser may consider termination of the Contract for Default. 18 TERMINATION FOR DEFAULT / INSOLVENCY The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Purchaser If the Supplier fails to perform any other obligation(s) under the Contract. If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent or collusive or coercive practices. In the event the purchaser terminates the contract in whole or in part, he may take recourse to any one or more of the following action: The Performance Security is to be forfeited. The purchaser may procure, upon such terms and in such manner as it deems appropriate, stores similar to those undelivered, and the supplier shall be liable for all available actions against it in terms of the contract. The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser. 19 NOTICES Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing and confirmed to the other party's address specified in the Purchase Order. 20 SITE PREPARATION AND INSTALLATION The supplier shall inform the purchaser about the site preparation, if any, needed for installation, of the goods at the purchaser's site immediately after placement of Purchase Order. In compliance with the technical and environmental specifications Supplier to perform a site inspection to verify the appropriateness of the sites before the installation of the equipment, if required. 21 TAXES AND DUTIES Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the ordered Goods to the Purchaser at the final destination. However, VAT in respect of the transaction between the Purchaser and the Supplier shall

The supplier may be required to provide any or all of the services, as discussed during the course of finalizing the contract. User and

be payable extra, if so stipulated in order.

detailed Service Manual /training to be supplied along with the equipment.

INCIDENTAL SERVICES

SPARE PARTS

22

The Supplier shall be required to provide the spare part details/materials, notifications, and information pertaining to its manufacture or distribution: Such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and In the event of termination of production of the spare parts: advance notification to the Purchaser of the pending termination, in sufficient time to permit the Purchaser to procure needed Requirements if any; and Following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings and specifications of the spare parts, if requested.

24 PERFORMANCE SECURITY

The successful Bidder must be ready to provide Performance security (10% of the order value unless mentioned otherwise) in the Performance Security Form provided in the Bid Document, within 21 days of the receipt of notification of award/purchase order from the Purchaser or/as mentioned in purchase order/contract awarded failing which it shall be presumed that the vendor is not interested and his bid security is liable to be forfeited & the contract shall be deemed terminated. The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

The Performance Security shall be submitted in one of the following forms:

- (i) Indian manufacturers/suppliers or Authorized Indian Agents of the Foreign Principals can submit the performance security on behalf of their foreign principals in the form of Bank Guarantee issued by a Nationalized/Scheduled bank located in India on the format provided in the bidding documents.

 OR
- (ii) Foreign Principals can also submit performance security directly on the prescribed format through any foreign or Indian bank having office preferably in Hyderabad (India) or in the form of Standby Letter of Credit which must be advised and confirmed by any bank in India located preferably in Hyderabad.

The performance security/Standby LC will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise. In the event of any contract amendment, the supplier shall, within 21 days of receipt of such amendment, furnish the amendment to the performance security/SLC, rendering the same valid for the duration of the contract, as amended for further period of 60 days thereafter.

25 FRAUD AND CORRUPTION

The purchaser requires that the bidder's suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

"Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; "Collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive levels; and "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract. The purchaser will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

26 **SETTLEMENT OF DISPUTES**

The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms. These mechanisms may include, but are not limited to, conciliation mediated by a third party, adjudication in an agreed national or international forum, and national or international arbitration. In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director, NIAB and if he is unable or unwilling to act, to the sole arbitrator so appointed shall be final conclusive and binding on all parties to this order. In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules. The Venue of the arbitration shall be the place from where the order is issued.

27 APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction Hyderabad.

CHAPTER - 5

REQUIRED DOCUMENTS/ FORMAT WITH BID (TO BE UPLOADED ONLINE) (VERY IMPORTANT)

FORMAT TO KEEP READY BEFORE ONLINE SUBMISSION OF BIDS

Please check all Form/Formats mentioned herwith.

Bid will contain all the technical details of the products along with following format. Please keep all the following documents ready in .pdf format printed on your company/firm letterhead or as required for uploading on the website during online submission of your bid. Non Submission of these format will result in rejection of your bid. Read all forms carefully and submit it exactly same as per given format. Changing of our wording of format may result in rejection of your bids. You can type this or hand written forms are also accepted to be printed on firm letterhead or word copy is also available on website of NIAB.

NIAB/SP/2018-19/12

IT IS TWO BID ---- THERE ARE 2 COVERS TO BE UPLOAD

- ✓ Cover-1 -- Part-1 --- FEE/PRE QUAL/TECHNICAL/FORMS
- ✓ Cover-2 -- Part-2 --- PRICE BID AS PER FORMAT MENTIONED IN THIS NIT

Cover Details	Keep all this required documents (1 to 4) scanned as only one pdf file ready for		
	upload before start applying for tender		
Cover-1 Part-1	1 st Document	SCAN COPY OF DD (EMD /TENDER PROCESSING FEES/TENDER	
(Fees/Technical/Other		FEES AS APPLICABLE.)	
Forms)		(If applicable) UAM number Udyog Aadhar memorandum (UAM)	
		number issued by MSMS , Copy of Registration Certificate issued by	
(All documents	NSIC, Govt. of India Enterprise/DG, S&D / MSME, units with District Industries Centre / Joint Director of Comm Industries, Govt. of Telangana/ respective State Govts. Wi		
<u>required</u>			
as per tender, as one	validity / MSE / MSEs owned by SC/ST entrepreneurs in respect of		
pdf. File)	those who are seeking exemption for payment of Ea		
	2 nd Document	TECHNICAL BID COMPLIANCE FORM & TECHNICAL DESCRIPTION	
	2 Bocament	/ LITERATURE/CATALOGUE etc mentioned in this tender	
		documents (NIT)	
	3 rd Document	ALL required FORMS mentioned in this tender documents (NIT)	
	4 th Document	Copy of PAN card/ Certificate of Registration with Govt. Tax	
		Authorities /GST / Income Tax returns for the last two	
		Assessment Year as per current date. / Turnover Certificate of	
		Last 02 years/As Per Tender	

Cover-2 Part-2 Only Price Bid	1 st Document	QUOTATION ON YOUR LETTERHEAD, FORMAT OF PRICE BID - PRICE SCHEDULE 'A' & PRICE SCHEDULE 'B' (If any) / FINANCIAL BID / SCANNED QUOTATION ON FIRM LETTERHEAD GIVING TOTAL
(All documents, <u>as</u> one pdf. File)		COST OF REQUIRMENT IN TENDER.

(FORMS TO BE SUBMITTED ALONGWITH YOUR BID OTHERWISE YOUR BID WILL BE REJECTED)

FORM NO - 1 PROCESS COMPLIANCE/ACCEPTANCE OF TENDER CONDITIONS FORM

The Director,

National Institute of Animal Biotechnology (NIAB),

Opp. Journalist Colony, Near Gowlidoddy,

Date with stamp & seal of organization:

(FORM NO 2) DETAILS OF LOCAL / ANY OTHER SERVICE SUPPORT

DETAILS	OF LOCAL / ANY	OTHER SERVI	CE SUPPO	RT
Location /Address of Service Centre :-				
Name of Technical /In charge Person/Qua	alification :-			
Phone/Fax/Email :-				
Office Hours :-				
Details of Service Facilities available :-				
P	<u>(FOR</u> RICE REASONAB	M NO 3) ILITY CERTIFIC	CATE	
This is to certify that we have offered the this Tender No	d .We would like to	certify that the quo	date	_in our Quotation No for e the minimum and we have
PERFORMANCE STAT	EMENT/ CLIENTE format if above p	have supplied the	same /simil	ar equipment as required vide
SN Name & Address of Description a equipment	nd quantity of ordered	Purchase Order No. and date	Date of delivery	Contact Person along with Tel. NO., Fax No. & e-mail address

(FORM NO 5) MANUFACTURERS' AUTHORIZATION

Note: This letter of authority should be on the <u>letterhead of the manufacturer</u> and should be signed by a person competent and having the power of attorney to bind the manufacturer. In case of foreign manufacturer, scan copy can be accepted if supported by copy of original valid normal authorization to local distributor is submitted along with above format.

The Director, National Institute of Animal Biotechnology (NIAB), Opp. Journalist Colony, Near Gowlidoddy, Extended Q City Road, Gachibowli, Hyderabad, Telangana, India -32
Sir,
We who are established and reputed manufacturers of the equipment having factories at (address of factory) do hereby authorize M/s (Name and address of Agent) on our behalf to submit a bid, negotiate and receive the order from you against your tender No dt
We hereby extend our full support, guarantee and warranty as per the Terms and Conditions of this Tender/PO (issued if any) for the goods and services offered by the above firm as per this tender.
Competent Authority to sign: Name, Designation: Date with stamp & seal of organisation:
(FORM NO- 6)
UNDERTAKING TO SUBMIT PERFORMANCE BANK GUARRNATEE
The Director, National Institute of Animal Biotechnology (NIAB), Opp. Journalist Colony, Near Gowlidoddy, Extended Q City Road, Gachibowli, Hyderabad, Telangana, India -32
Sub:- Assurance for PBG
Sir,
We the Firm are participating in your Tender No
If our bid is accepted against this subject tender notice, we commit to provide a performance security for due performance of the contract as per NIAB policy/format/form and warranty-guarantee as per tender specification or agrees as per contract valid for 60 days more than the contract period.
Thank you.
Date with stamp & seal of organization

(FORM NO 7) TECHNICAL BID COMPLIANCE FORM

Sr No.	Tender Specifications	Bidder's Specifications /Offer	Compliance (Yes/No)	Catalogue Page No/Bid Page No. on which compliance information is given & which is attached in the bid submitted.	Remarks/Deviation (If any)

NIAB/SP/2018-19/12

***** Please note following very very important points ******

An item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications must be provided. If any deviation is proposed by the Bidder, the same must be clearly indicated and enclosed as deviation as per given format. Compliance/Deviation statement comparing the specifications of the quoted model to the required specifications should also give the page number(s) of the technical literature where the relevant specification is mentioned. Bids must have supporting documents (technical literature or copies of relevant pages from the service manual or factory test data) for all the points of specification, failing this will result in rejection of bid.

The technical committee can ask for demo in NIAB (if required at the time of technical evaluation). If bid participating firm fails to arrange for demo, it will result in rejection of the bid. In case of demo is to be arranged at different place other than NIAB, all the incidental expenses of this arrangement has to borne by the bid participating firm. No Queries will be entertained for waive off for demo as it is in utmost interest of the organisation to make correct procurement as per end user requirement and use public fund in correct manner with avoid of risk of purchase of substandard material. As specification is essence of this purchase no comprise will be made in ascertaining the right quality of product as per requirement for NIAB.

FORM NO -8 ORGANISATIONAL DETAILS

1	Name & Address of the applicant with Telephone No./Fax No./ Email ID	
2	Address of local office (in Hyderabad/India)	
3	Year of Establishment	
4	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) A proprietary firm	
	b) A firm in partnership	
	c) A limited company or Corporation / Joint venture / Consortia /Any other	
5	Names of Key executives with designation to be connected with this bid /Designation of individuals authorized to act on behalf the organization.(Contac No /E mail ID)	
	Details of manufacturer /factory	
6	Name :- Address :-	
	Has the bidder, or any constituent partner in case of partnership firm / limited company/ Joint	
7	venture, ever been convicted by the court of law ? if so, give details.	
8	Any other information considered necessary from your side but not included above.	
9	Confirm that the Bidder has not been banned OR delisted/blacklisted by any Government or Quasi Government agencies or Public Sector Units.	
10	Confirm that Bidder is not under Liquidation, court Receivership or similar proceedings.	
		ORITY NAME , SIGN & DATE EAL OF ORGANIZATION

FINANCIAL INFORMATION

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To, Director NIAB Hyderabad

I the undersigned certify that the following details submitted is verified by me and is found correct.

LAST THREE YEARS DATA EXCLUDING CURRENT YEAR

S.No.	Financial / Accounting Year	Annual Turnover	Profit	Loss
		(Rs.)		(Rs.)

AVERAGE TURNOVER OF LAST THREE YEARS = EXCLUDING CURRENT YEAR DATA

COMPETENT AUTHORITY NAME, SIGN & DATE WITH STAMP & SEAL OF ORGANIZATION

The details to be furnished must be supported by figures in balance sheet/profit and loss account and relevant authorized documents.

<u>Or</u>

<u>above form No - 9 on letterhead of your Chartered accountant can also</u> <u>be accepted in lieu of supporting documents.</u>

(FORM NO - 10)

<u> </u>	SANK SOLVENCY CERTIFICATE			
Note: - Banker's certificate should be on letter head of the Bank and should not be more than 12 months old from the date of publication of tender.				
		Date:		
T.				
To, The Director				
NIAB - Hyderabad				
141/1D - Hyderaoad				
<u> </u>	SANK SOLVENCY CERTIFICATE			
We the (Bank Name) do he at (Registered Office Rs	,			
disclosed by the information as	nd records which are available with the aforesaid	bank.		
	rtificate is being issued at the request of (Name sibility on our part in any respect whatsoever	· ·		
	Sign & Stamp of Bank Manager			
	Place:			
	Date:			

(**FORM NO – 11**)

MAJOR WORKS/SUPPLY OF SIMILAR REQUIRMENT COMPLETED DURING THE LAST 5 YEARS.

Please submit the following details as per format mentioned herewith.

- > Select the year as per the date of Purchase order falls in from Jan to Dec.
- ➤ Work/Supply should have been executed by the firm under the name in which they are submitting the applications.
- ➤ Write NIL if no data is available in any of the following year.
- > Attach PO copies as supporting document.

Format of major works completed.

PO date should fall in Jan to Dec period of above year. Please give details of each year separately as per this format

SN	Details	2013	2014	2015	2016	2017
1	Purchase/Work order date and Number					
2	Name of the work/Supply and location					
3	Name of the Client					
4	Cost of Order in Lakhs					
5	Actual Date of Completion of Supply/Installation					
6	Name and address/telephone number of officer to whom reference may be made					

FORM NO -11

PRICE BID FORMAT --- PRICE SCHEDULE 'A'

(To be utilised by the bidders for quoting their prices).

Please prepare price bid on your letter head as per this format and upload it in with other required format.

Sr. No	Part Code/Catalogue with Description for main item as required for full functional without any optional accessories.	Qty	Unit	Each unit Price (currency)	Total Price (currency)
	Final Cost including All				

Cost of any other optional accessories /spare/consumable Suitable/suggested by vendor which is not mentioned in tender.

Sr No	Description	Cost per unit

FORMAT OF PRICE BID --- PRICE SCHEDULE 'B'

Please print on your letterhead and Type / Fill in the following format and submit with technical /Price bid uploading with other required format.

Tender No :- NIAB/SP/2018-19/12	
STANDARD WARRANTY OFFERRED AS PER BID SUBMITTED = () YEAR / YEARS

EXTRA WARRANTY / (CMC) COST (WITH PARTS /SPARES & SERVICE) After completion of standard warranty

COST OF EXTRA WARRANTY AF	TER STANDARD WA	RRANTY
After completion of standard warranty (Extra Warranty/CMC)	Cost in RS (Incl all)	Remark if any
Extra warranty for 1 st year After completion of standard warranty		
Extra warranty for 2 nd year After completion of standard warranty		
Extra warranty for 3 rd year After completion of standard warranty		

AMC (Without any parts/spares-- only service/ maintenance support)

COST OF AMC AFTER STANDARD WARRANTY (NO SPARES/PARTS INCLUDED, ONLY SERVICE VISIT & PREVENTIVE MAINTENANCE) AMC After completion of Standard Warranty period 1st yr of -- AMC 2nd yr of -- AMC 3rd yr of -- AMC

DECLARATION TO BE SUBMITTED WITH PRICE BID

I /We the undersigned have read and considered all the above points carefully as per Chapter -3 before preparing the bid and noted all the points. The price bid will be prepared considering all the above points. The best possible break up of all the prices unit and total up to delivery and installation of the item in tender up to NIAB premise / location for delivery , standard & Extra Warranty , AMC has been mentioned in price bid. Prices quoted shall remain fixed during the entire period of contract and shall not be subject to variation on any account.

Competent authority sign, date with stamp & seal of organization

CHAPTER - 6

SPECIFICATION AND OTHER TERMS OF REQUIREMENTS

The Bidder must comply following points. The bid will not be considered for evaluation if bidder is not fulfilling following points. Please submit following Form along with your bid.

s.no	Technical pre-qualification criteria	Compliance Yes/No	Remarks	Supporting documents /Undertaking to compliance signed by authorized signatories /page no of bid /technical documents to be mentioned
1.	The bidding OEM should have executed at least three projects in Indian institutions using the architecture and technologies similar to those being proposed in their quotation against this tender. In addition, the following condition should also be satisfied. A. At least one order of 80% of tender estimated value or B. At least two order of 60% of tender estimated value or C. At least three order of 40% of tender estimated value Purchase order copies of the same must be submitted with the technical bid. The OEM or partner should have successfully executed projects at premier Indian Defense organizations or premier Indian Academic and Research institutions like IISc, TIFR, CDFD, IISER, NIT, IIT or institutions of equivalent stature.			
2.	The OEM should have the minimum experience in server computing in Indian Market since last 10 years with logistics facility in India for easy access and availability of spares and to ensure the proper back-end support for smooth execution and post-sale support operations. Documentary proofs should be attached.			
3.	All warranty and support must be serviced directly by the OEM NIAB requires that there be a Single Point Of Contact (SPOC) from OEM who is responsible for all issues between NIAB and the OEM.			

5.	Bidder should be either an Original Equipment Manufacturer (OEM) or should be authorized System Integrator Partner having back to back Support Agreement with the OEM. Manufacturer's Authorization Form (MAF) for participating in this tender is mandatory for bidders and should be attached along with technical bid. The Bidder participating in the tender process should give the MAF the bidder's authorization to participate in the tender with tender number and details. The entire solution should be factory integrated at the OEM		
	site and certified by the competent authority of the bidding OEM. Barebone/ assembled servers and solutions are not allowed.		
6.	The bidder should have a local service center in Hyderabad. OEM should have a registered office with local service center and warehouse in India. Documentary proofs should be enclosed.		
7.	The OEM must have an India based support infrastructure by maintaining a local spares depot in the country. This is to ensure immediate delivery of spare parts from OEM to its channel partner/system integrator.		
8.	The bidder should submit the BIS certificate for the quoted hardware. The OEM and Bidder should have valid ISO certification. Please attach a copy of the certificate.		
9.	The complete proposed solution must have all encompassing comprehensive onsite advance replacement warranty of 5 years duration which includes hardware, software, firmware, software updates, etc., If the hardware replacement process takes more than two days, the OEM should provide a standby hardware till the replacement is made.		
10.	Products offered should have official OEM support for next five years from the date of acceptance of installation.		
11.	All quotations submitted must follow the prescribed format for technical compliance as in document below. Failure to do will result in the quotation being summarily rejected.		
12.	One bidder can propose only one technical solution and the price bid for the same should be submitted. Quoting of multiple technical solutions with multiple price bids will result in the quotation being summarily rejected.		
13.	Compliance: ROHS/WEEE/ CSAc/us, FCC Class A, CE, CB		
14.	All parts including Mother Board, RAM, Power supply & HDD to be supplied by OEM with both part no and HSN No and should be mandatory under warranty of OEM, Part No. will be checked with the OEM after supply & if necessary a certificate has to be furnished on OEM letter head.		

	Specifications of the High Performa	nce C	omputing	Servers		
Manda	atory Clause					
b) All nee c) Th val	Hardware and software warranty and support the hardware and software deployment will ed to install open source software required by e entire server, storage and compute node idated and certified in the OEM site. No on-sAB site is allowed. Only rack-mounting, OS are.	be in the ences mu site or	OEM's s d user at t st be fac local asso	cope of work he time of dep tory integrat embling of the	and OEM bloyment. ed, tested, e system at	
Manda	atory items					
	Computer Hardware		Make/M	odel/Remark by the Vendo		
S.No	Description	Qty	Make & Model	Complianc e Yes/No	Remarks	Supporting documents /Undertaki ng to compliance /page no of bid /technical documents to be mentioned
1	Quad Socket Server	1				
	4 x Intel Xeon Platinum 8168 Processor with 24 Cores, 2.7 GHz					
	Intel C620 Series Quad socket Chipset with rack-mountable chassis with sliding rails inclusive of all peripherals.					
	2 x 900 GB 10K SAS Enterprise hard disks configured with RAID 1 with hot spare for operating system.					
	40 TB usable space using minimum 2 TB NL-SAS 7.2 K 2.5/3.5" RPM Hard drives configured in RAID 5 with 1 hot spare.					
	Minimum 2048 GB ECC DDR4-2666 Mhz or better RAM in fully balanced configuration for optimizing the memory bandwidth.					
	Minimum 2 GB RAID Controller with support for RAID levels 0, 1, and 5,6,10 having Battery Backed/Flash backed Cache.					

				1
	Minimum 2 x 1 Gbps Ethernet ports and 2 x 10 Gbps Copper to connect to NIAB LAN. Required accessories also to be quoted for connecting to the LAN.			
	IPMI 2.0 or equivalent Support with KVM and Media over LAN features. Must include any licenses, if required for using these features			
	80 Plus Platinum or better certified Redundant Power Supply			
	Server should have a feature for window for checking Operating Temperature to monitor to reduce the failure rate and monitoring the usage of energy consumption per server (documentary proof to be submitted)			
2	Dual Socket Servers	2		
	2 x Intel Xeon Platinum 8168 Processor with 24 Cores, 2.7 GHz			
	Intel C620 Series Dual socket Chipset with rack-mountable chassis with sliding rails inclusive of all peripherals.			
	2 x 900 GB 10K SAS Enterprise hard disks configured with RAID 1 with hot spare for operating system.			
	20 TB usable space using minimum 2 TB NL-SAS 7.2 K RPM 2.5/3.5" Hard drives configured in RAID 5 with 1 hot spare.			
	Minimum 768 GB ECC DDR4-2666 Mhz or better RAM in fully balanced configuration for optimizing the memory bandwidth.			
	Minimum 2 GB RAID Controller with support for RAID levels 0, 1, and 5,6,10 having Battery Backed/Flash backed Cache.			
	Minimum 2 x 1 Gbps Ethernet ports and 2 x 10 Gbps Copper to connect to NIAB LAN. Required accessories also to be quoted for connecting to the LAN.			

	T	1	ı	T	
	IPMI 2.0 or equivalent Support with KVM and Media over LAN features. Must include any licenses, if required for using these features				
	80 Plus Platinum or better certified Redundant Power Supply				
	Server should have a feature for window for checking Operating Temperature to monitor to reduce the failure rate and monitoring the usage of energy consumption per server (documentary proof to be submitted)				
3	KVM Display	1			
	1U Rack mountable 17" OSD with attached Keyboard & touchpad with USB with accessories to connect with the Primary Master node.				
5	42U Rack (Make – APW / Netrack / Rittal / Equivalent)	1			
	800x1200x2000 mm with vertical cable managers on front and rear sides				
	Minimum load bearing capacity of 1000 Kg of servers				
	2 x Vertical Single Phase 32 A Metered PDUs with C13-C14 and C13-C19 Outlets				
	Perforated Front and rear doors				

OTHER IMPORTANT REQUIREMENTS WITH SPECIFICATION

- I. Only competent firm who can supply the material as per required specification should submit the Bid with supporting technical documents as the specification is essence of the this procurement. Technical Bid Compliance Form and information/ important points mentioned therein as per tender document along with supporting documents, product brochure / technical literature/Catalogue / product website details (if any) must be submitted along with Bid. If this is not submitted as per format mentioned in this tender document, the bid will be rejected with the reason (Failing compliance of Specification/Tender important requirements) and no correspondence will be made to firm in this regard & No queries will be entertained in this regard from firm. Simply mentioning complied/yes without supporting documents will result in rejection of Bid and blacklisting of firm from future participation of NIAB tenders.
- II. All the items required to make required instrument functional must be quoted as main offer. No hidden cost should be mentioned as optional accessories. Optional accessories (if any) which is not related with making instrument functional, should be quoted separately.
- III. Local Service Support in Hyderabad with contact details & details of installations completed in Hyderabad of the similar model should be submitted along with your bid.
- IV. Extended Comprehensive Warranty (with spares& Service) for 3 years and AMC (without spares only service support) for 3 years for the instrument/item required /as per this NIT should be quoted separately by the firm as per format given of price Bid as per Price Schedule B mentioned in this NIT. This is over &above of standard warranty/ AMC offered for further 03 years.
- V. If any brand is mentioned in the specification it means that brand or substantially equivalent brand to be supplied / can be considered.
- VI. Few of the conditions/ forms in this document may not be applicable for Service/Work /Non-Scientific items requirement as per this tender. Write "NA" in any of the form wherever it is suitable/applicable as per bid submitting firm considering the requirement in tender.

(How to find NIAB tende	ers in CPPP website.)
You can find our tenders on CPPP website under following link and selection mentioned below	Also Tender link is available on NIAB website.
Go to website https://eprocure.gov.in/eprocure/app then click Tenders by Organisation and then click Organisation Name Department of Biotechnology-you will find NIAB Tenders .	Go to http://www.niab.org.in/Default.aspx then click (Tenders) then click (The following tenders may be viewed on the website of Central Public Procurement Portal)

TENDER PROCESSSING CHARGES Rs 1500 /- is mandatory for all firms and <u>not exempted</u> to any firm. This Tender document is free of cost and no tender fees is applicable. EMD exemption is as rules mentioned herein. Please read tender document carefully to avoid rejection of bid. No queries will be entertained for rejection of Bid due to non-following of terms and conditions of NIT.

For any queries you can send E mail to us santosh@niab.org.in, spm@niab.org.in